

Constitution

The Cheswick Green Residents Association

Revised November 2017, as the CGRA is no longer responsible for the Management of the Village Hall.

1. NAME

The name of the Association shall be the Cheswick Green Residents Association ("The Association").

2. PURPOSE

The Purpose of the Association shall be:

To promote the benefits of the residents of the electoral area covered by the Polling Station at Cheswick Green without distinction of race, religion, sex or political or other affiliation, by involving Local Authorities, Voluntary organisations and residents in a common effort to advance facilities in education, social welfare, recreation and leisure activities. The association shall have power to affiliate the National Federation of Community Associations and to similar organisations with similar objectives.

3. MEMBERSHIP

Membership shall be open to all residents aged 18 or over living in Cheswick Green as defined above. A family may enrol on payment of one subscription. Each member will have the right to vote. A Limited Company may enjoy membership through its accredited representative.

4. TERMINATION OF MEMBERSHIP

The Committee (as hereinafter defined) shall have the right where good and sufficient reason exists to terminate the membership of a member provided that the member shall have right to be heard by the Committee before the decision is made.

5. SUBSCRIPTIONS

All members shall pay Subscriptions as the Committee may from time to time determine.

6. THE COMMITTEE

The affairs of the Association shall be administered in conformity with the objects of the Association by a committee which shall consist of both elected members and officers.

- The elected members shall be elected at the Annual General Meeting to serve for two years.
- Co-opted members shall be appointed at a duly constituted meeting of the committee.
- Half the members of the committee shall retire from office at the end of each Annual General Meeting but they may be re-elected.
- Upon the occurrence of a casual vacancy, the committee shall make a note thereof in the minutes at their next meeting. The period of office of the casual vacancy shall commence at the end of the meeting of the committee at which he or she was appointed and finish at the next Annual General Meeting when he or she may stand for election.

7. PROCEEDINGS

Proceedings of the Committee shall not be invalidated by any failure to appoint or any defect in the appointment election or qualification of any member.

8. SELF INTERESTS

Except in special circumstances; no member of the committee shall receive any remuneration, or be interested in the supply of work or goods, at the cost of the Association.

9. BANKRUPTCY

Any Committee member who is adjudged bankrupt or makes a composition or arrangement with his creditors, or who is incapacitated from acting, or who communicates in writing to the Committee a wish to resign, shall thereupon cease to be member. Any member who fails to attend at least half of the meetings in any period of six months may be called upon to resign.

10. MEETINGS OF THE COMMITTEE

The Committee shall hold at least four ordinary meetings each year. A special meeting may be summoned at any time by the Chairman or any two members of the Committee upon seven days notice being given to all the other members of the matters to be discussed. The Committee shall keep accurate minutes all meetings.

11. CHAIRMAN AND OFFICERS

A Chairman, Vice-Chairman, Treasurer and Secretary (all of which positions shall be Honorary) shall be elected, each year, at the Annual General Meeting and upon giving notice of the Annual General Meeting the members of the Association shall be invited to submit their nominations for such positions. When a new Chairman is elected he shall take the chair immediately upon election. If the Chairman is absent from any meeting, the Vice-Chairman shall preside; otherwise the members present shall, before any other business is transacted, choose one of their number to preside at that meeting.

12. VOTING IN COMMITTEE

Every matter shall (except as otherwise provided in these rules) be determined by the majority of the members of the Committee present and voting on the question. In the case of equality of votes, the Chairman of the meeting shall have the casting vote.

13. QUORUM

Six members of the Committee including Officers shall constitute a quorum for the purpose of voting.

14. ANNUAL GENERAL MEETING

There shall be an Annual General Meeting of the Association which shall be held in the month of April in each year or soon as practicable thereafter. Fourteen clear days public-notice shall be given of the Annual General Meeting.

- All residents of the area of benefit as defined may attend the Annual General Meeting but only members of the Association may vote.
- The Committee shall present to each Annual General Meeting a report and audited Accounts of the Association for the preceding year.
- Items of business not submitted by the Committee must be given to the Secretary in writing at least seven days before the meeting.

15. SPECIAL GENERAL MEETING

A special General Meeting may be called

- At the direction of the committee
- Upon the request in writing signed by at least five members the Association stating the object thereof.

Such a meeting shall be held not less than fourteen days, not more than thirty days from the date of receipt by the Secretary of such a request. The rules of the Special Meeting shall be the same as those of an Annual General Meeting.

16. RULES

Within the limits prescribed by these rules, the Committee may from time to time make and alter rules for the general management of the Association.

- The deposit of money at a proper bank and the safe custody of documents. The appointment of an Auditor.
- The engagement and dismissal of such officers, servants and agents as the Committee may consider necessary and the payment of such persons (not being members of the Committee).
- The summoning and conduct of the meetings including the number of members who shall form a quorum thereat.

These rules may be changed at a General Meeting of The Association provided that a proposal of such alterations has been given with the notice convening the meeting.